



BCM Scaffolding Services

Position Description

Role: Site Support Manager

Location: London

Job Type: Full time

Remuneration: PAYE

Website: www.bcmscaffolding.co.uk

Overview:

BCM Scaffolding Services is a member of the Safe Rise Scaffolding Group www.SafeRiseScaffolding.co.uk – both companies in the group are increasingly recognised as leaders in their areas of expertise and are quickly growing.

Job Purpose:

With customer sites generally across London and the M25, and with BCM continuing to develop its client base, our Site Support Managers are be responsible for overseeing the delivery of excellence across BCM's projects scaffolding projects.

Our Site Support Managers must be daily advocates with operatives of BCM's values, holding all operatives to the highest of standards under each of the values.

Job Duties:

Responsibility for day to day scaffold project delivery management, as follows:

- Modelling BCM's company values at all times and with all people this role interacts with, both within BCM and with clients, suppliers and others.
- Assisting BCM management and proposed client site managers to develop project plans for all tenders won, ahead of the project commencing to ensure the project is efficiently and effectively managed and resourced from beginning to end.
- Attending pre-start meetings (internal and external with the client) with BCM management to plan for excellence in the delivery of clients' projects.
- Ensuring all on site method statements and risk assessments are prepared, updated as required and adhered to.
- Ensuring projects are completed on a timely basis and within BCM's pre-set budget.

- Attending site meetings with major contractors and other sub-contractors and appropriately representing BCM, while collaboratively working with other contractors to ensure the client's project is completed as required.
- Liaising with and maintaining a good working relationship with clients, surveyors, other sub-contractor project managers/supervisors as necessary to price variations/adaptions and discuss monthly applications for payment and end of project accounts.
- Ensuring all scaffolding works are carried out under health and safety guidelines, and liaising with BCM's scaffold inspection staff (and/or a client's own inspection staff) and BCM's outsourced health and safety team as necessary who are ultimately responsible for ensuring BCM's standards and industry standards and guidelines are ALWAYS adhered to.
- Ensuring site accidents are fully reported to BCM and the client, with all documentation appropriately completed.
- Completing, reviewing and pricing Scaffold Request Forms with the operations and commercial teams.
- Each week/month, tracking measured works being undertaken for clients and inputting this into the monthly applications process with the operations and commercial team.
- Assisting BCM's commercial and operations management team with monthly applications for payments, month end reconciliations, costings/margin reports and end of project reconciliations.
- Carrying out on site drugs and alcohol tests if you or client site managers believe any of BCM's operatives are under the influence of drugs and/or alcohol while on site (NOTE: You will be given full training).
- Undertaking Toolbox Talks training on site with BCM operatives as directed by the Operations Manager and ensuring BCM Site Supervisors/Black Hats are fully trained in their roles.
- If qualified, undertaking scaffold inspections at client sites and reporting as required by BCM using the company's Smart Scaff app and other reporting tools.
- Working with the Operations Manager to ensure all yard, transport and scaffolder resources are properly planned and executed to ensure delivery of excellence on client projects.
- With the Operations Manager and other BCM senior management team, continually reviewing the way in which the company delivers projects for clients and improving systems and processes as necessary, embracing technology where the opportunity allows (for instance, supporting the introduction of the Chime time keeping system for operations staff).
- Identifying new business opportunities as appropriate. This may include, building relationships with key managers in client and sub-contractor companies that lead to BCM being invited to tender for new projects; identifying opportunities and passing the leads/referrals to the senior management, or any other opportunities that supports BCM's growth targets.

Experience, Skills and Qualifications:

- CISRS Advanced Scaffolder card (or equivalent) and/or SSSTs training/card (required).
- Scaffold inspection qualifications (desired)
- Significant experience as a scaffolder working on large and complex construction projects.
- Experience as a Site Supervisor and/or Project Supervisor working on large and complex construction projects.
- Strong leadership skills, inspiring scaffolding operatives to embrace BCM's vision and growth plans, and modelling BCM's company values at all times.
- Strong people management skills, ensuring scaffolding operatives work productively on projects helping to achieve BCM's budget targets for the project.
- Experience in empowering people to make decisions and to achieve highly in their work, so that BCM delivers excellence on its projects.

- An advocate for excellence in all aspects of health and safety constructions practices, and 'leading from the front' with scaffolding practices, always wearing full PPE kits on sites (including helmets, hi-viz clothes, protective boots, gloves and glasses as required).
- Strong computer skills, including Outlook 365, Word, Excel, and BCM's scaffolding software solutions (when implemented), and a willingness to fully embrace technology as a key tool in delivering excellence in scaffolding services.
- Strong, transparent and respectful written and verbal communication skills.
- Ability to constantly seek new and improved ways to enhance BCM's business practices.
- A clean driver's licence.

Attributes:

- A willingness to learn new skills and tasks and share that knowledge with others in the team.
- An enthusiastic and friendly team player.
- Belief in yourself and an optimistic outlook on life. A desire to achieve highly in your role and career.
- Kindness, generosity of spirit, respectful of others.
- Fully embracing the BCM's values and growth aspirations.

Applications:

To apply for the BCM Site Support Manager's role, please send your CV and a cover letter to the Safe Rise Scaffolding recruitment team at careers@saferisescaffolding.co.uk

Applications close Friday, 15 May 2020. Interviews will be held during the week commencing 18 May 2020 at our London offices (while adhering to social distancing requirements).